- The county provides small claims advisor services free of charge -

(TYPE OR PRINT NAME)

www.courts.ca.gov

(DECLARANT)

INSTRUCTIONS FOR APPLICANT

- 1. This form is intended to be an easy tool to enforce your right to receive a completed Judgment Debtor's Statement of Assets (form SC-133). This form is not intended to replace the Application and Order for Appearance and Examination (form EJ-125), often called an "Order for Examination." The Application and Order for Appearance and Examination should still be used to enforce a small claims judgment if you are not seeking at the same time to make the debtor complete a Judgment Debtor's Statement of Assets.
- 2. To set a hearing on an *Application and Order to Produce Statement of Assets and to Appear for Examination,* you must complete this form, present it to the court clerk, and pay the fee for an initial hearing date or a reset hearing date.
- 3. After you file this form, the clerk will set a hearing date, note the hearing date on the form, and return two copies or an original and one copy of the form to you.
- 4. If you want to be able to ask the court to enforce the order on the judgment debtor (the person or business who lost the case), you must have a copy of this form and a blank copy of the *Judgment Debtor's Statement of Assets* (form SC-133) personally served on the judgment debtor by a sheriff, marshal, or registered process server at least 10 calendar days before the date of the hearing, and have a proof of service filed with the court. The law provides for a new fee if you reset the hearing.
- 5. If the judgment is paid, including all postjudgment costs and interest, you must immediately complete the *Acknowledgment of Satisfaction of Judgment* on the reverse of the *Notice of Entry of Judgment* (form SC-130) and file a copy with the court.
- 6. You must attend the hearing unless the judgment has been paid.



Request for Accommodations. Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available if you ask at least 5 days before your hearing. Contact the clerk's office for *Request for Accommodation* (form MC-410). (Civil Code, § 54.8.)